



Application to maintain Board-approved supervisor status Profession: Psychology

The Health Practitioner Regulation National Law (the National Law)

This form is for psychologists who:

- are currently a Board-approved supervisor (BAS)
- have completed Board-approved refresher training, and
- wish to apply to maintain their BAS status for another five years.

If you are seeking BAS status for the first time or seeking reinstatement of BAS status (e.g. after it lapsed or was revoked), you must use a different form: *Application to act as a Board-approved supervisor – ABAS-76*.



This application will not be considered unless it is complete and all supporting documentation has been provided. You must attach a copy of your refresher training certificate of completion from a Board-approved training provider (original/certified copy not required).

Privacy and confidentiality

The Board and Ahpra are committed to protecting your personal information in accordance with the *Privacy Act 1988* (Cth). The ways the Board and Ahpra may collect, use and disclose your information are set out in the collection statement relevant to this application, available at www.ahpra.gov.au/privacy.

By signing this form, you confirm that you have read the collection statement. Ahpra's privacy policy explains how you may access and seek correction of your personal information held by Ahpra and the Board, how to complain to Ahpra about a breach of your privacy and how your complaint will be dealt with. This policy can be accessed at www.ahpra.gov.au/privacy.

Symbols in this form



Additional information

Provides specific information about a question or section of the form.



Attention

Highlights important information about the form.



Attach document(s) to this form

Processing cannot occur until all required documents are received.

Completing this form

- Read and **complete all questions**.
- Ensure that **all pages** and required **attachments** are returned to Ahpra.
- Use a **black** or **blue** pen only.
- Print clearly in **BLOCK LETTERS**
- Place X in **all** applicable boxes:
- **DO NOT send original documents.**



Do not use staples or glue, or affix sticky notes to your application. Please ensure all supporting documents are on A4 size paper.

SECTION A: Personal details

1. What is your name and date of birth?

Title* MR MRS MISS MS DR OTHER

Family name*

First given name*

Middle name(s)*

Previous names known by (e.g. maiden name)

Date of birth / /



If you have ever been formally known by another name, or you are providing documents in another name, you **must** attach proof of your name change unless this has been previously provided to the Board. For more information, see *Change of name* in the *Information and definitions* section of this form.

2. What is your registration number?

Registration number



SECTION B: Contact information



You can change your contact information at any time. Please go to www.ahpra.gov.au/login to change your contact details using your online account.

3. What are your contact details?

Provide your current contact details below – place an next to your preferred contact phone number.

Business hours **Mobile**

After hours

Email

4. Do you give permission for individuals seeking a supervisor to contact you by email via *Search for a supervisor* on the Board’s website?

All approved supervisors appear on a searchable online list located at www.psychologyboard.gov.au/Registration/Supervision/Search. Search results will include your name, registration number, principal place of practice (suburb and postcode), and the date your BAS status expires. If you are approved as a registrar program principal supervisor this will be displayed in the results together with the area(s) of practice you are approved for.

Users of the list can send you a message and their contact details using an Ahpra-hosted online form. This means that your email address is not provided to anyone unless you choose to provide it when responding to someone’s message.

YES NO

Provide your supervisor email address below
If your supervisor email address is the same as that provided in question 3, please write ‘As above’.

SECTION C: Eligibility

5. Have any conditions or restrictions been placed on your registration as a psychologist in Australia or overseas that relate to your provision of supervision as a result of a notification, complaint, or disciplinary matter?

This includes conditions or restrictions that relate to, affect, or are likely to affect the capacity or ability to provide supervision. If you wish to apply to have conditions removed or varied, you must make a separate application for review of conditions using the form *Application for review of conditions or undertakings by a psychologist – ARCD-76* available at www.psychologyboard.gov.au/Registration/Forms under ‘Other forms’.

YES NO

Provide details below

Attach a separate sheet if all your restriction details do not fit in the space provided.

6. Do you wish to apply for, or maintain, approval as a registrar program principal supervisor?

To be a principal supervisor of a psychologist completing a registrar program you need to currently hold an endorsement in the relevant area of practice and need to have held this endorsement (or equivalent overseas registration, licensure, or endorsement, as assessed by the Board) for at least two years.

YES NO

Mark the area(s) of practice that you wish to supervise registrars in

<input checked="" type="checkbox"/> Clinical neuropsychology	<input checked="" type="checkbox"/> Forensic psychology
<input checked="" type="checkbox"/> Clinical psychology	<input checked="" type="checkbox"/> Health psychology
<input checked="" type="checkbox"/> Community psychology	<input checked="" type="checkbox"/> Organisational psychology
<input checked="" type="checkbox"/> Counselling psychology	<input checked="" type="checkbox"/> Sport and exercise psychology
<input checked="" type="checkbox"/> Educational and developmental psychology	



7. Which Board-approved training provider did you complete refresher training with?



The following Board-approved training programs meet refresher training requirements:

- a master class
- part 2 of full training
- part 1 & 2 of full training
- part 2 & 3 of full training
- all 3 parts of full training

Completion of supervisor training programs can count toward your CPD requirements.

Mark the approved training provider(s) you completed training with

- | | |
|--|---|
| <input type="checkbox"/> ACT Supervision | <input type="checkbox"/> Monash University |
| <input type="checkbox"/> Amber Louise Howard | <input type="checkbox"/> Murtupuni Centre for Rural & Remote Health & College of Healthcare Sciences, James Cook University (MCRRH-JCU) |
| <input type="checkbox"/> Annaleise Robertson Psychology | <input type="checkbox"/> ORS Group |
| <input type="checkbox"/> Australian College of Applied Psychology (ACAP) | <input type="checkbox"/> Psychology and Play Therapy Australia |
| <input type="checkbox"/> Australian Psychological Society (APS) | <input type="checkbox"/> Psychology Supervisor Hub |
| <input type="checkbox"/> Benchmark Psychology, Supervisor Training and Approval Program (STAP) | <input type="checkbox"/> Reflective Supervision Team |
| <input type="checkbox"/> Cairnmillar Institute | <input type="checkbox"/> Spencer Health |
| <input type="checkbox"/> Clinical Supervision Services (CSS) | <input type="checkbox"/> STREAM Psychology |
| <input type="checkbox"/> Competency-Based Excellence in Supervisor Training (C-BEST) | <input type="checkbox"/> Swinburne University of Technology |
| <input type="checkbox"/> Deakin University | <input type="checkbox"/> The Talbot Centre |
| <input type="checkbox"/> La Trobe University | <input type="checkbox"/> University of Melbourne |
| <input type="checkbox"/> Monash Health | <input type="checkbox"/> UNSW Forensic Psychology Clinic |



You **must** attach a copy of the certificate(s) of completion for the course(s). Please note you are not required to send the original. A printed copy of a certificate emailed to you by the provider is sufficient.

SECTION D: Self-declaration

I declare that I have read and understood the *Guidelines for supervisors* and the relevant guidelines for the type of supervision I intend to provide, and that I will:

- continue to demonstrate the supervisor competencies set out in the *Guidelines for supervisors* and the requisite skills and training to provide a high standard of supervision
- continue to meet my obligations as a supervisor and registered practitioner under the National Law, *Code of ethics*, *Guidelines for mandatory reporting*, and *Guidelines for supervisors*
- immediately tell my supervisee(s) if my Board-approved supervisor status has lapsed or was revoked, and inform them that any supervision I provide will not meet supervised practice requirements of internships, registrar programs, etc. and
- agree to continue to develop my skills as a supervisor on an ongoing basis by:
 - (a) completing a Board-approved supervisor training course (full training or master class) at least every five years
 - (b) including some professional supervision and/or peer consultation that focuses on my practice as a supervisor, and/or
 - (c) undertaking some professional development activities relevant to my supervision skills in my CPD at least every two years.

I understand that BAS status can be revoked as outlined in the Board’s *Guidelines for supervisors*.

Name of applicant

Date

 / /

Signature of applicant

SIGN HERE



SECTION E: Checklist

Have the following items been attached if required?

<i>Additional documentation</i>		Attached
Question 1	Evidence of a change of name	<input type="checkbox"/>
Question 5	A separate sheet with your additional restriction details	<input type="checkbox"/>
Question 7	A copy of the certificate(s) of completion for your Board-approved training program	<input type="checkbox"/>

Do not email this form.

Please submit this completed form and supporting evidence using the Online Upload Service at www.ahpra.gov.au/registration/online-upload.
You may contact Ahpra on 1300 419 495

Information and definitions

CERTIFYING DOCUMENTS

DO NOT send original documents.

Copies of documents provided in support of an application, or other purpose required by the National Law, must be certified as true copies of the original documents. Each and every certified document **must**:

- be in English. If original documents are not in English, you must provide a certified copy of the original document and translation in accordance with Ahpra guidelines, which are available at www.ahpra.gov.au/registration/registration-process
- be initialled on every page by the authorised officer. For a list of people authorised to certify documents, visit www.ahpra.gov.au/certify.aspx
- be annotated on the last page as appropriate e.g. 'I have sighted the original document and certify this to be a true copy of the original' and signed by the authorised officer,
- for documents containing a photograph, the following certification statement must be included by the authorised officer, 'I certify that this is a true copy of the original and the photograph is a true likeness of the person presenting the document as sighted by me', along with their signature, and
- list the name, date of certification, and contact phone number, and position number (if relevant) and have the stamp or seal of the authorised officer (if relevant) applied.

Certified copies will only be accepted via the Online Upload Service at www.ahpra.gov.au/registration/online-upload. Photocopies of previously certified documents will not be accepted. For more information, Ahpra's guidelines for certifying documents can be found online at www.ahpra.gov.au/certify.aspx

CHANGE OF NAME

You must provide evidence of a change of name if you have ever been formally known by another name(s) or any of the documentation you are providing in support of your application is in another name(s).

Evidence must be a certified copy of one of the following documents:

- Standard marriage certificate (ceremonial certificates will not be accepted)
- Deed poll.
- Change of name certificate.

Faxed, scanned or emailed copies of certified documents will not be accepted. Supporting documentation **must** be certified in accordance with the Ahpra guidelines. For more information, see www.ahpra.gov.au/Registration/Registration-Process/Certifying-Documents.